

Meeting Minutes

Meeting Purpose: Monthly Construction Safety Review			Meeting Date: Dec 02, 2010	Meeting Location: Santa Rosa Conference Rm Bldg 1100	Meeting File: 12_02_2010
Attendees:			Distribution:		
Name	Organization	Phone	All Attendees		
Sign in Sheet on file			Minutes By: John M DeSalvo		

Item	Discussion	Action Items	Responsible Individuals/ Target Completion Dates	Action Item Status (Initial and date when complete)
1	Presentation on Holiday Safety		John Lindsay	
2	Short Discussion on Close Call (water spout) at A2 Test Stand		John DeSalvo	
3	Open Discussion		group	
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Item	Discussion	Action Items	Responsible Individuals/ Target Completion Dates	Action Item Status (Initial and date when complete)
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Item	Discussion	Action Items	Responsible Individuals/ Target Completion Dates	Action Item Status (Initial and date when complete)
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